

**Sarasota Bayfront 20:20
Steering Committee Charter**

Date: October 2017

A Purpose of the Steering Committee

Primary Functions.

The primary function of the Steering Committee is to act on behalf of the Stakeholders of Sarasota Bayfront 20:20 organization (the "Organization") to help assure that the community's voice is heard through the Sarasota Bayfront Planning Process (sometimes referred to as the "Project").

The Steering Committee will work to encourage and facilitate community involvement in the Project planning and implementation process in the Sarasota Bayfront Planning Process.

The Steering Committee members shall be subject to Florida's Government-in-the-Sunshine laws for open meetings and public records.

B Steering Committee Composition and Election

Stakeholders.

The Organization is composed of Stakeholders whose boards have voted to support the Vision and Guiding Principles (attached hereto as an Exhibit). Each Stakeholder designates a representative to act as a liaison to the Organization. At the time of adoption of this Charter, there were 57 Stakeholders.

The Stakeholders will in turn elect a Steering Committee consisting of 10 members. This shall include the then-sitting chairperson of the Stakeholders Group (Michael Klauber), who shall serve as the initial chair of the Steering Committee. The chair shall serve along with three representatives from each of three Stakeholder organization categories: Neighborhood Organizations, Cultural and Educational Organizations and Civic Groups.

Each Stakeholder shall be entitled to one vote for each of the open positions. After the first 2 years of existence, the chair will be elected on at "At Large" basis, without regard to organizational category.

A term of office shall be three years. Provided, it is the intent of the Organization that there shall be some continuity of service on the Steering Committee, and to that end terms shall be staggered. Accordingly, one representative from each Stakeholder category shall be up for election in January 2019, 2020 and 2021. The "At Large" seat shall be up for election in January 2019.

The establishment of the initial term for the respective representatives of each Stakeholder category shall be determined by lot (cards, straws, whatever the representatives wish to use for this process).

As of the initial election, six members were elected to the board and the existing chair (Michael Klauber) was carried over in that position for a total of seven, as identified below. The board has decided to expand the number of members to 10 as discussed herein. The existing Steering Committee members will select an additional member from each of the three categories to fill the additional three positions.

Name	Role	End of tenure
Michael Klauber	At-Large Chair	2019
Bob Pirollo	Neighborhood Association	
Steven Roskamp	Neighborhood Association	
Gloria Armstrong	Neighborhood Association	
Jim Shirley	Cultural and Educational	
Larry Thompson	Cultural and Educational	
Georgia Court	Cultural and Educational	
Kevin Cooper	Civic	
Bill Seider	Civic	
Vacant	Civic	

- Members of the Steering Committee shall have a three year term (except for the initial term as noted above)
- A quorum will consist of 50%+ of the Steering Committee members

Nominating Committee

The Steering Committee may (but shall not be required to) appoint a Nominating Committee to propose a candidate for each open seat. Provided, however, that any Stakeholder representative shall be eligible to run for the board. Notice of elections shall be provided not less than 30 days in advance of an election, and there shall be an opportunity for any Stakeholder to volunteer to run or to nominate others (even if a Nominating Committee is appointed).

C Steering Committee Meetings

Meeting Schedule and Process

The Steering Committee will meet not less than twice per year in the first year and then annually or as required to keep track of issues and the progress of the project. Note - this a minimum requirement, and it is anticipated that meetings will be more frequent than this minimum requirement.

D Sunshine Rules

The Steering committee members shall be subject to Sunshine Laws. New members shall be educated in Sunshine Law procedures.